

G.H.O.R.B.A.

Board of Directors

Meeting Minutes



Date: August 24th, 2022 7PM to 9PM

Address: The Spaghetti Western, 1951 W T C Jester Blvd, Houston, TX 77008

Attendees:

Board:

- Dennis D. Duarte- President
- Russell Mester - Vice President
- Sunny Oliver - Treasurer
- Benjamin Drews - Sergeant at Arms
- Scott Dammit - Trails Director
- Liz McCain Woodrow - Communications Director
- Amanda Williams - Events Director
- Chris Brown - Membership Director
- Kevin Highfield - Advocacy Director
- Derek Heaton - Director at Large (IT Infrastructure)
- Paul Schultz – Director at Large (Timberlane)

Guest:

- None

Attendance:

11 Present / 11 Board Members / 11 Voting Members

Have Quorum

Reviewed Meeting Minutes from previous meeting

Approved via Email

Agenda

1. Director and Committee Reports:

- A. Treasurer Update
- B. Race Update
- C. Trails Update
- D. Communications Update
- E. Events Update
- F. Membership Update
- G. Advocacy Update

H. IT

2. Old Business:

3. New Business:

Treasurer Update:

- Present current balance sheet
 - Chase account balance, Last month = \$92,599 / This month = \$89,844
 - Larger ticket items, Heritage Sanitation \$394, Business Cards \$702, Trails \$320, Meals \$704
 - Paypal account balance, Last month = \$2,768, This month = \$2,698

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- Unbudgeted – Meetings with Meals
- Trail Expenses \$320. Cypresswood, Anthills
- Status of activities
 - Grant Solicitation – SAMS account done, Updated registration RGO recreational grants online, submitted business and direct deposit forms, discussed next steps, our data will be processed in 2-3 weeks and expect to receive and e-mail of completion, will receive local state documents to fill out and at that time we should have access to funds which will come in the form of reimbursements to expenses against the grant.
- Open
 - Pending - set up committee for Merchandise
 - Pending – set up a chart to display trails funded
 - Pending – Create a visual tool for newsletter / website to keep members informed

Race Update:

- no update for this month

Trails Update:

- Workshop sessions continue with HCFCFCD and other trail user groups. We are customizing the trail assessment form from IMBA's Guidelines for Quality Trail Experience (GQTE) and will proceed with on location walk throughs in the coming weeks.
- Trail work at Cypresswood, Cypress Creek and Anthills continues under the Temporary Right of Entry for safety related items only, requests must follow the TROE notification process outlined by HCFCFCD.

Communications Update:

- no update for this month

Events Update:

- no update for this month

Membership Update:

- 495 total memberships (unknown number of members), increase of 16
 - 148 family (unknown number of members), increase of 6
 - 347 individual, increase of 10

Advocacy Update:

- Meetings with HCFCFCD / P3 / P4 continue, working on permanent agreement with Flood District

IT Update:

- IT Committee Meeting, 8/11/22
 - Attendees: Fernando, Ben, Audrey, Scott, Dennis and Derek
 - Discussed: Old Website Refresh, Neon CRM integration with Spot Insurance

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- Spot Insurance Announcement - Liz, Audrey, Ben
 - Liz and Ben are working on the announcement to be published in the August 25th Newsletter.
- Spot Integration with Neon CRM – Fernando, Ben
 - Still waiting on SPOT for API. First action will be manual upload of members. - still waiting - Update ffuentes.
- Neon CRM family membership – Derek
 - There will no longer be a Family membership, per se, but all members under 19 will have a discounted rate.
 - We can still put people in Households, but there is no blanket Family membership.
- Updates to current website and Neon – Fernando, Audrey, Scott, Inez
 - Audrey and Derek have access to current Wordpress site.
 - Fernando will teach Audrey how to implement frames so we can keep a homogenous website. URLs for Neon pages will no longer be outside of our domain name. - Neon has css integration, will be more complex but is a way to seemly integrate. Also neon has a scrape service - Update fuentes.
 - Spoke about adding a status page similar to wgar Inez has done with ATTO. There will be a small cost for APIs. - Google code workspace must be setup (free) - update fuentes.
- Google Drive administration - Scott, Fernando and Derek
 - Clean up current Google account and drive. Drive will have a revamped file structure and permissions. - access is now granted and will work on it - Update ffuentes.

OLD Business

NEW Business

Talking Points :

Our only influence is our numbers, encouraging relationship with Ghorba

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